



Casual Cleaner Job Description

Location	Nothe Fort, Barrack Rd, Weymouth, Dorset, DT4 8UF
Job Purpose	This role will be responsible for undertaking general cleaning duties to ensure the cleanliness, operations and health & safety of Nothe Fort, and maintain the high standards of operations of this historic building.
Line manager	Building Manager. General Manager.
Hours	07:30-15:30 or 08:00-16:00. The role is a zero hours contract to cover holiday and sickness leave. This will probably equal 4 days a month – sometimes at short notice.
Main responsibilities	<ul style="list-style-type: none"> - Ensure the premises (both internal and external) are always clean and tidy; Bins emptied, and Wet floor signs are displayed when necessary. - Ensure public toilets are always clean and presentable. - Carry out portering activities, events/weddings. - To ensure walkways remain clear and free of debris. - Tackle heavy cleaning jobs upon request. - Ensure all safety equipment, procedures and devices related to your duties are in place and fully maintained. - Communicate to Buildings Manager if any repairs are required . - Undertake any other duties as reasonably required.
Qualifications & Skills	<ul style="list-style-type: none"> - Ability to handle equipment and machinery used in cleaning; - Ability to walk, bend, push, pull and lift repetitively during working hours; - Knowledge of Cleaning chemicals, proper storage and disposal methods; - Excellent communication skills ability to work as a team as well as on their own; - Self-motivation and the ability to identify and complete tasks without direct supervision. - To follow Nothe Fort’s Health & Safety and Safeguarding policy.
Pay	£11.44 per hour.
Equal opportunities	Weymouth Civic Society is an equal opportunities employer and welcomes employees from all sections of the community.