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| **EMPLOYMENT APPLICATION FORM** | | | | |
| Title: | Forenames: | | Surname: | |
| Address:  Post code: | | | | |
| National Insurance Number: | | | | Phone Number: |
| Email: | | | | |
| **Referees** | | | | |
| Name:  Address:  Postcode:  Capacity known to me:  Telephone: | | Name:  Address:  Postcode:  Capacity known to me:  Telephone: | | |
| *Referees will only be contacted in the event of a conditional offer of employment being made.* | | | | |

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| **Qualifications** | | | | |
| Qualification | | School/College/other | | Date: |
|  | |  | |  |
| Other Courses or TrainingPlease also include any other relevant training or courses that you have attended. | | | | |
| Course: | | Summary: | | Date: |
|  | |  | |  |
| **Work Experience**  Please put your most recent employment first. You can include voluntary work here. | | | | |
| Role: | Employer: | | Dates: | |
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| Personal Statement |
| Please tell us how your specific skills and experience match the role you are applying for, and why you would like to work for the Nothe Fort. |
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| Rehabilitation of Offenders This post is not exempt from the Rehabilitation of Offenders Act 1974. We only ask applicants to disclose convictions which are not yet spent under the Rehabilitation of Offenders Act 1974. If you are not sure whether your convictions are spent, please contact [NACRO](https://www.nacro.org.uk) for further advice.  Do you have any unspent convictions? Yes No  If you have answered yes, you now have two options on how to disclose your criminal record.  Option 1: Please provide details of your criminal record in the space below.  Option 2: You can disclose your record under a separate cover provided that you mark a cross on the line below and attach the details in an envelope stapled to this form. The envelope should be marked CONFIDENTIAL and state your name and the details of the post.  I have attached details of my conviction separately\_\_\_\_\_ (Please mark with an X if appropriate.)  *N. B. This page will be detached and therefore not considered for shortlisting purposes.* |

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| **Declaration** | |
| I confirm that to the best of my knowledge that information given on this form is true and can be treated as part of my subsequent recruitment.  I confirm that the above statement also applies to my CV, if I have provided one. | |
| Signed ……………………………………………………………………….. | Date …………………………………….. |

Applications must be emailed to [general.manager@nothefort.org.uk](mailto:general.manager@nothefort.org.uk)